

**BOARD OF FINANCE  
SALEM, CONNECTICUT  
MEETING MINUTES  
JANUARY 23, 2014**

**PRESENT**

TJ Butcher  
Greg Preston  
Janet Griggs  
George Householder  
David Kennedy  
Robert Sartori, Alt  
Cindy Noe/ Recording Secretary

**ABSENT**

Carole Eckart  
John Dolan, Alt  
Vacancy

**GUESTS**

Susan Spang  
Gene Maiorano  
James Savalle  
Stephen Buck  
Kevin Lyden  
Donald Bourdeau

**CALLED TO ORDER**

TJ Butcher called the meeting to order 7:00pm

**RECOGNITION OF VISITORS**

There were no visitors that wished to be recognized in attendance

**SEAT ALTERNATE IF NEEDED**

M/S/C- Householder/Griggs to seat Robert Sartori as Alternate  
**Vote: Approved Unanimously**

**COMMUNICATIONS**

Budget vs Actual submitted by the Treasurer, Pam Henry. See File Copy.

**ADDITIONS TO AGENDA**

4, add to agenda: Board of Finance Capital Letter review.

**AGENDA**

**1. APPROVE MEETING MINUTES FROM JANUARY 09, 2014**

Minutes were approved as amended:  
Page 3, ¶2, insert space after January

**2. BOARD OF FINANCE START TIME CHANGE**

The board discussed changing all future meeting start times to 7pm. Butcher will notify Virginia Casey of the change.

**M/S/C- Griggs/Preston to change all future meeting start times to 7pm**

**Vote: Approved Unanimously**

**3. REVIEW CAPITAL REQUEST FOR 2014/2015 FY/ 10 YEAR CAPITAL**

Town of Salem 10 Year Capital Plan FY 2014/2015 Breakdown is with file copy.

Sue Spang presented the Recreation Committee's 10 Year Capital Plan to the Board. Spang stated that bringing power to the Round Hill parking lot and down to the Babe Ruth field is a security issue. She believes the lights would deter vandalism that is taking place at the concession stand. She also stated that there are forthcoming donations for a scoreboard and the lighting appropriation would cover the cost for lighting the scoreboard.

Spang submitted a proposal for a new town recreation playground. (See File Copy). Childscape came and reviewed the current town playground. The representative from Childscape stated that the current fire truck in the playground does not meet code and poses a danger to children. The seesaw was also removed per his recommendation. Spang submitted a quote for a Concession Stand/ Rest Room Building for Forsyth Road. (See File Copy).

**M/S/C- Householder/ Kennedy to approve Recreation Committee appropriation in the amount of \$20000.00 for Round Hill Road lighting, subject to review/revision/table at the 3/27/2014 Board of Finance meeting.**  
**Vote: Approved Unanimously**

**M/S/C- Householder/ Kennedy to approve Recreation Committee appropriation in the amount of 45000.00 for a recreational playground on Round Hill Road, subject to review/revision/table at the 3/27/2014 Board of Finance meeting.**  
**Vote: Approved Unanimously**

**M/S/C- Preston/Griggs to table appropriation in the amount of 206000.00 for a Concession Stand/ Restroom Building on Forsyth Road for a year.**  
**Vote: Approved Unanimously**

**M/S/C- Preston/Griggs to remove line item 22, Recreation Round Hill Road Parking Lot, in the amount of \$24000.00, from the *Town of Salem 10 Year Capital Plan FY 2014/2015*.**  
**Vote: Approved Unanimously**

Donald Bourdeau presented the Public Works Department's 10 Year Capital Plan to the Board. Bourdeau submitted a quote for an International Dump/ Plow Truck with Sander. (See File Copy). He stated that two trucks are needed. The Board discussed financing the trucks instead of paying in full price upfront. Bourdeau submitted information on a Millcreek Topdresser. (See File Copy) He stated that the need for a topdresser will resolve a safety issue on the field. Bourdeau submitted information on a SC550 Sod Cutter. (See File Copy).

**M/S/C- Preston/Griggs to move line item number 27, Salem Town House/ Center School Foundation Repairs/Drainage, on *Town of Salem 10 Year Capital Plan FY 2014/2015*, to fiscal year 2015/2016.**

**Vote: Approved Unanimously**

**M/S/C- Preston/ Kennedy to approve Public Works appropriation in the amount of \$10000.00 for Millcreek Topdresser, subject to review/ revision/ table at the 3/27/14 Board of Finance meeting.**

**Vote: Approved Unanimously**

**M/S/C- Householder/ Preston to approve Public Works appropriation in the amount of \$370000.00 for road improvements, subject to review/ revision/ table at the 3/27/2014 Board of Finance meeting.**

**Vote: Approved Unanimously**

**M/S/C- Householder/ Griggs to approve Public Works appropriation in the amount of \$25000.00 for Town Building Boiler, subject to review/revision/table at the 3/27/2014 Board of Finance meeting.**

**Vote: Approved Unanimously**

**M/S/C- Householder/ Preston to approve Public Works appropriation in the amount of \$174000.00 for International Snow Plow Truck, to be financed for 3 years and to move additional appropriations for second plow truck out 2 years subject to review/revision/table at the 3/27/2014 Board of Finance meeting.**

**Vote: Approved Unanimously**

**M/S/F- Kennedy/ Sartori to approve Public Works appropriation in the amount of \$4575.00 for SC550 Sod Cutter, subject to review/ revision/ table at the 3/27/2014 Board of Finance meeting.**

**Vote: Motion Failed**

**Kennedy/Sartori- in favor**

**Householder/Preston- oppose**

**Griggs- abstaining**

Gene Maiorano presented the Salem Volunteer Fire Company's 10 Year Capital Plan to the Board. (See File Copy) Maiorano stated that new gear is needed to meet code. He also stated that 2 of the 4 needed Zoll Defibrillators are out of date and cannot be used. The Board discussed moving the defibrillators out of the capital plan and paid out of the firehouse budget. Maiorano stated that the phone system needs to be replaced. He can no longer buy replacement parts to keep the system running. A brief discussion took place on having to replace the engine tank in the near future.

**M/S/C- Preston/ Kennedy to approve Salem Volunteer Fire Company appropriation in the amount of \$10065.00 for gear, subject to review/ revision/ table at the 3/27/14 Board of Finance meeting.  
Vote: Approved Unanimously**

**M/S/C- Kennedy/ Householder to approve Salem Volunteer Fire Company appropriation in the amount of \$6277.00 for phone system, subject to review/ revision/ table at the 3/27/14 Board of Finance meeting.  
Vote: Approved Unanimously**

**M/S/C- Householder/Griggs to move line item number 31, Salem Volunteer Fire Company Hall Floor Refinishing, on *Town of Salem 10 Year Capital Plan FY 2014/2015*, to fiscal year 2015/2016.  
Vote: Approved Unanimously**

**M/S/C- Preston/Kennedy to remove line number 28, Salem Volunteer Fire Company 4 Zoll Defibrillators, from *Town of Salem 10 Year Capital Plan FY 2014/2015*, to fiscal year 2015/2016.  
Vote: Approved Unanimously**

James Savalle presented Gardner Lake Volunteer Fire Company's 10 Year Capital Plan to the Board. He stated with more volunteers the firehouse is in need of more gear. (See File Copy)

**M/S/C- Preston/ Griggs to approve Gardner Lake Volunteer Fire Company appropriation in the amount of \$33550.00 for gear, subject to review/ revision/ table at the 3/27/14 Board of Finance Meeting.  
Vote: Approved Unanimously**

Stephen Buck presented the Board of Education's 10 Year Capital Plan to the Board. He submitted a quote for security upgrade. (See File Copy). Discussion took place regarding the proposed security system. The Board questioned why the exterior lighting in the security upgrade is not being done under the current renovation project. The Board also questioned why line 4 and 5, *Salem School 10 year Capital Plan 2014-2015*, we not being covered under the current renovation project. The Board would like to have a meeting with the Salem School Building

Committee to discuss these items coming off the capital plan and being put with the current building plan.

**M/S/C- Householder/ Kennedy to approve Salem Board of Education appropriation in the amount of \$300000.00 for security upgrades, subject to review/ revision/ table at the 3/27/14 Board of Finance meeting.**

**Vote: Approved Unanimously**

**M/S/C- Householder/ Preston to approve Salem Board of Education appropriation in the amount of \$30000.00 for Direct Digital Control System, subject to review/ revision/ table at the 3/27/14 Board of Finance meeting.**

**Vote: Approved Unanimously**

**M/S/C- Householder/ Preston to move line item number 2, BOE Replace Corridor Lockers (1994), on *Town of Salem 10 Year Capital Plan FY 2014/2015*, to fiscal year 2015/2016.**

**Vote: Approved Unanimously**

**M/S/C-Householder/ Kennedy to table discussions on line number 4 and 5, *Salem School 10 year Capital Plan 2014-2015*, until meeting with Salem School Building Committee.**

**Vote: Approved Unanimously**

#### **4. BOARD OF FINANCE CAPITAL LETTER REVIEW**

The Board reviewed the letter written by Eckart/ Butcher. No changes were made.

**M/S/C- Householder/Griggs to send out Board of Finance Capitol Letter to all town Boards and Commissions.**

**Vote: Approved Unanimously**

**M/S/C- Kennedy/Householder to adjourn meeting at 9:50pm**